

I. Position Information	
Job Title	Field Assistant
Project	Strengthening Conservation and Resilience of Globally-significant Wild Cat Landscapes through a Focus on Small Cat and Leopard Conservation
Organization	Global Tiger Forum
Supervisor	National Project Management Unit- Landscape Conservation Planner
Duty Station	02 Dudhwa Landscape and 02 Pakke-Eaglenest landscape
Duration	12 Months
No. of positions	04
Maximum Age:	Not exceeding 28 years
Remuneration	Based on experience and skills

II. Background:
<p>The Ministry of Environment, Forest and Climate Change (MoEF&CC), Government of India, with State Governments of Arunachal Pradesh, Rajasthan, and Uttar Pradesh, UNDP and the Global Tiger Forum is implementing a Global Environment Facility (GEF) funded project: Strengthening conservation and resilience of globally significant wild cat landscapes through a focus on small cat and leopard conservation.</p> <p>This project aims to strengthen conservation of globally significant wild cat landscapes in northern, north-eastern and western India through a landscape conservation approach for wild cats that brings together species conservation programs, connects stakeholders and empowers communities, and operates across PAs, tiger corridors and buffer zones.</p> <p>The project has four complementary components (i) Build the required enabling framework and institutional capacities, (ii) strengthen government management of wild cats and habitats, (iii) build community stewardship at landscape level (iv) enhance private sector partnerships, regional collaboration and knowledge transfer and learning supported by gender mainstreaming and monitoring and evaluation.</p> <p>The Global Tiger Forum seeks to engage the services of Field Assistant(s) to perform the tasks listed in Section III – Duties and Responsibilities.</p>

III. Duties and Responsibilities

Under the overall supervision of the National Project Management Unit, The Field Assistant will have the following responsibilities:

- The work primarily involves creation of baseline data through field surveys and literature review in the project landscapes (Dudhwa & Pakke-Eaglenest).
- Assist in planning, coordinating, implementing and monitoring the project at landscape level to ensure that its results are in accordance with the project document and results framework
- Support in implementation of field activities across the project landscape
- The selected candidate/s will be placed in either landscape and will have to coordinate with the landscape level coordinators and National Project Management Unit.
- Assist to ensure timely achievement of project targets.
- Provide support for convergence with line departments.
- Help in identification and documentation of best practices across thematic areas relevant to the project and support in its dissemination.
- Any other tasks assigned by the GTF

IV. Competencies

Technical Skills	<ul style="list-style-type: none">• Sound understanding of current issues related to environment and conservation• Hands-on experience of biodiversity profiling
Management skills	<ul style="list-style-type: none">• Ability to support technical experts and project team in implementing project activities at the national, state and landscape level to achieve the overall objective of the project.• Ability to support the State Governments & the National Project Management Unit to achieve timely deliverables• Ability to facilitate and assist consultative meetings at the project landscapes with relevant stakeholders

Communication Skills	<ul style="list-style-type: none"> ● Ability to prepare comprehensive reports and other communication material for providing progress updates to Government and implementing partners ● Good interpersonal skills; ability to establish and maintain effective partnerships and working relations with people in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity ● Ability to speak and write clearly and effectively; correctly interpret messages from others and respond appropriately; transparency in sharing information and keeping the team informed
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V. Qualification

Education:	<p>Essential</p> <ul style="list-style-type: none"> ● Bachelor degree in Wildlife Science/ Zoology/ Forestry/ Life Science/Environmental Science/allied course with a minimum of 60% aggregate marks from a recognized University. <p>Desirable</p> <ul style="list-style-type: none"> ● Master’s degree in the field of Wildlife Science / Conservation Biology / Environmental Sciences/ Natural Resource Management or related field with excellent academic record desirable
Experience:	<p>Essential</p> <ul style="list-style-type: none"> ● 1-2 years of work experience in Environmental conservation/research and community-based conservation management at the state and/or national levels <p>Desirable</p> <ul style="list-style-type: none"> ● Ability to undertake field work in rigorous conditions ● Preference will be given to local residents from the project landscapes
Language Skills:	Proficiency in English and Hindi (oral and writing)

VI. How to Apply

Application procedure	Applicants need to send an email to research@globaltigerforum.org with the subject line "Application for the post of <i>Field Assistant</i> – Small wild cats project," along with the following documents: 1) Copy of your updated Curriculum vitae (CV) 2) One-page Statement of Purpose (SOP)
Application Status	Open